|  |  |  |
| --- | --- | --- |
| **Internal expression of interest for**  **Enter funding body's name**  **Grant program**  **2016** | | |
|  | | |
| **EXPRESSION OF INTEREST PROCESS** | | |
| The internal expression of interest is an important part of the grant application process. It acts as a feedback mechanism, with all submissions receiving feedback from the management group.  The expression of interest process is a competitive process. Successful expressions of interest will be endorsed by the management committee for development into a full application. Only a small number of expressions of interest will be endorsed.  **INSTRUCTIONS**  Complete this form and submit by uploading to [DropItToMe](https://dropitto.me/ifn614-2015-eoi) (with password: eoi) by 11.59pm Sunday 2 October.  Name your file: [2016-S2-IFN614] Assignment-2-EOI-Surname-Firstname-Surname2-Firstname2-Surname3-Firstname3.docx  **ENQUIRIES**  Enquiries can be posted on the [grant website](http://2016.informationprograms.info/assessment/assignment-2-3-eoi-and-grant-application/) or directed to qut.ifn614@gmail.com. | | |
| **APPLICANT DETAILS** | | |
| **Library service** |  | |
| **Library service manager** | First name | Last name |
| **Project lead** | First name | Last name |
| **Phone number** |  | |
| **Email address** |  | |
| **Team member 1** | First name | Last name |
| **Phone number** |  | |
| **Email address** |  |  |
| **Team member 2** | First name | Last name |
| **Phone number** |  | |
| **Email address** |  | |
| **Team member 3** | First name | Last name |
| **Phone number** |  | |
| **Email address** |  | |
| **PROJECT DESCRIPTION** | | |
| **Project title** | 50 words or 300 characters maximum | |
| **Project purpose, aims, objectives and anticipated benefits** | 500 words or 3000 characters maximum | |
| **Project overview** | 500 words or 3000 characters maximum | |